



## **The Cummer Museum of Art & Gardens Employment Opportunity – Groundskeeper (part-time)**

The Cummer seeks a Part-time Groundskeeper who has a passion for horticulture and a desire to pursue professional growth through hands-on experience and education opportunities to join our team and contribute substantially to achieving our vision. The Groundskeeper, working under the supervision of the Doolittle Family Director of Gardens and Horticulture, is a key member of our team, ensuring that we advance to the highest horticultural and aesthetic levels.

### **Essential Function:**

- Support the Museum’s mission, vision, and values by exhibiting the following behaviors: excellence and competence, collaboration, innovation, respect of individual, commitment to our community, and accountability and ownership
- Maintain structural elements in the gardens with emphasis on fountain and pool cleaning and maintenance.
- Weed, water, fertilize, mulch, and prune in coordination with landscape contractors and horticulturist.
- Maintain all garden tools and equipment including basic hand tools and light power tools.
- Assist with hurricane preparedness, including completing safety checks, inventorying garden furniture and objects, and testing pumps and other equipment.
- Assist with event setup and breakdown at the direction of the Director of Gardens and Horticulture.
- Back up and assist the horticulturist with plant propagation projects.
- Work with staff to ensure protection of gardens during events.
- Apply all appropriate risk management steps to ensure the safety and security of the grounds, visitors, and staff.
- Other duties as assigned.

### **Knowledge, Skills and Abilities:**

- One year of professional gardening or landscape maintenance experience
- Enthusiasm to learn and adapt to new techniques through training and professional development
- Knowledge of grounds maintenance procedures and horticultural practices
- Experience in the proper use tools and equipment commonly used in horticulture
- Passion for excellence, especially pertaining to ensuring the highest quality visitor experience
- Ability to succeed working independently and collaboratively as a valued member of our team
- Capacity to perform physical labor in a variety of weather conditions

- Valid Florida driver's license, or the ability to obtain one within a reasonable timeframe
- Ability to communicate in English is required; Spanish language proficiency is highly desirable

**Abilities:**

- Requires lifting/pushing/pulling 50 to 100 pounds of force occasionally, and/or 25 to 50 pounds of force frequently, and/or 10 to 20 pounds of force constantly
- Must be able to climb ladders, work from a ladder, and work overhead
- Ability to smell smoke and other chemicals
- Must be able to work in heat or cold and outdoors

Qualified applicants send résumé to the Cummer Museum of Art & Gardens, Attn: Human Resources Department, 829 Riverside Avenue, Jacksonville, FL 32204 or [jobs@cummuseum.org](mailto:jobs@cummuseum.org)

**EQUAL EMPLOYMENT OPPORTUNITY POLICY**

The Cummer Museum's policy is to provide equal employment opportunity to all qualified employees and applicants for employment without regard to race, color, ancestry, national origin, gender (including pregnancy), sexual orientation, marital status, religion, age, disability, gender identity, results of genetic testing, service in the military, or any other protected status as required by federal, state, or local law. The Museum's intent and desire is that equal employment opportunities will be provided in employment recruitment, selection, compensation, benefits, promotion, demotion, layoff, recall, transfer, leave of absence, termination, and all other terms and conditions of employment.

**COMMITMENT TO DIVERSITY**

The Museum is committed to creating and maintaining a workplace in which all employees have an opportunity to contribute to the success of the institution and are valued for their skills, experience, and unique perspectives. In addition to being an important principle of sound business management, this commitment is embodied in Museum policy and the way it does business.