

**APPLICATION FOR REPRODUCTION PERMISSION**

|              |        |         |              |
|--------------|--------|---------|--------------|
| Name:        |        | Tel:    | Fax:         |
| Affiliation: |        | E-mail: |              |
| Address:     |        |         |              |
| City:        | State: |         | Zip/Country: |

Requestor's status:  Non-profit organization       For-profit company  
 Private individual       Other: \_\_\_\_\_

**Image(s) requested:**

|         |              |
|---------|--------------|
| Artist: | Accession #: |
| Title:  |              |
| Artist: | Accession #: |
| Title:  |              |

**Deadline for image(s):** \_\_\_\_\_

**Format requested:**

- Digital image for research only
- Digital file jpeg or tiff on CD
- Digital file jpeg or tiff via email or FTP site

**Digital Specifications:** Files at the standard resolution of 72dpi will be provided for Web and other electronic uses and 300dpi will be provided for print use.

**What size in inches will the image be reproduced?** \_\_\_\_\_

**How will the image be reproduced?**    olor    B&W

**Intended Use:**  Study or reference (no reproduction without prior permission)  
 Reproduction in a print publication

*Type of publication:*  Exhibition catalogue     Textbook     Journal/Magazine     Other

*Image Placement:*     Inside     Outside

|                                 |
|---------------------------------|
| Title of book/article/magazine: |
| Author/editor:                  |
| Publisher:                      |
| Projected date of publication:  |
| Print Run:                      |

Reproduction in electronic media or TV/film/video:

*Type of production:*  Television  Documentary  Dvd/CD-ROM  Website

|                              |
|------------------------------|
| Title of production:         |
| Producer:                    |
| Projected date of broadcast: |
| URL and dates displayed:     |
| Copies distributed:          |

**For all requests:**

*Language:*  English  Other: \_\_\_\_\_

*Distribution:*  North America  Worldwide

*Printing/Production:*  1<sup>st</sup> edition/Broadcast (5 years)  Reprint/Re-broadcast  
 Revised Edition/Revised Production  Broadcast in Perpetuity

Allow 2-3 weeks for processing. Upon receipt and approval of application, an invoice will be sent to you for signature. Please return it with payment. **Prepayment is required.** Image(s) will then be sent to you. Please allow 4-6 weeks after payment for delivery of images. Large and complex order for which new photography is required may take longer.

Please mail, fax or email your completed request to:  
Holly Keris  
J. Wayne & Delores Barr Weaver Chief Curator  
Cummer Museum of Art & Gardens  
829 Riverside Avenue  
Jacksonville, Florida 32204  
Fax (904) 353-4101  
hkeris@cummERMuseum.org

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### **SHIPPING**

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