**APPLICATION FOR REPRODUCTION PERMISSION**

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<th>Name:</th>
<th>Tel:</th>
<th>Fax:</th>
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<td>Affiliation:</td>
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<td>City:</td>
<td>State:</td>
<td>Zip/Country:</td>
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Requestor’s status: ☐ Non-profit organization ☐ For-profit company
☐ Private individual ☐ Other: ______________________

**Image(s) requested:**

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<th>Artist:</th>
<th>Accession #:</th>
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Deadline for image(s): ______________________

Format requested:
☐ Digital image for research only
☐ Digital file jpeg or tiff on CD
☐ Digital file jpeg or tiff via email or FTP site

Digital Specifications: Files at the standard resolution of 72dpi will be provided for Web and other electronic uses and 300dpi will be provided for print use.

What size in inches will the image be reproduced? ______________________

How will the image be reproduced? ☐ Color ☐ B&W

Intended Use: ☐ Study or reference (no reproduction without prior permission)
☐ Reproduction in a print publication

Type of publication: ☐ Exhibition catalogue ☐ Textbook ☐ Journal/Magazine ☐ Other

Image Placement: ☐ Inside ☐ Outside
<table>
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<th>Title of book/article/magazine:</th>
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<tbody>
<tr>
<td>Author/editor:</td>
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<tr>
<td>Publisher:</td>
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<tr>
<td>Projected date of publication:</td>
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<td>Print Run:</td>
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</table>

- Reproduction in electronic media or TV/film/video:
- Type of production: Television Documentary DVD/CD-ROM Website
- Title of production: 
- Producer: 
- Projected date of broadcast: 
- URL and dates displayed: 
- Copies distributed: 

**For all requests:**

- Language: English Other: ____________
- Distribution: North America Worldwide
- Printing/Production: 1st edition/Broadcast (5 years) Reprint/Re-broadcast Revised Edition/Revised Production Broadcast in Perpetuity

Allow 2-3 weeks for processing. Upon receipt and approval of application, an invoice will be sent to you for signature. Please return it with payment. **Prepayment is required.** Image(s) will then be sent to you. Please allow 4-6 weeks after payment for delivery of images. Large and complex order for which new photography is required may take longer.

Please mail, fax or email your completed request to:
Holly Keris
J. Wayne & Delores Barr Weaver Chief Curator
Cummer Museum of Art & Gardens
829 Riverside Avenue
Jacksonville, Florida 32204
Fax (904) 353-4101
hkeris@cummermuseum.org
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