

Welcome to Middle School Camp Cummer!

We are very excited that you will be joining us for an engaging, educational, and fun week of Camp Cummer. We feel this can be best facilitated when you are aware of the *Camp Code for Students*. Parents, please review these rules with your student.

Camp Code for Students

- Camp Cummer staff's first priority is to keep you safe. It is important to listen to staff and volunteers at all times and follow their instructions.
- Kindness and courtesy are expected from all campers. Camp Cummer has a zero bullying tolerance. If a student does not show respect for other campers or persists in not following the rules, he or she will not be permitted to return to camp.
- Art Connections is a "hands-on" area; a place where you can touch and explore. The galleries are "hands-off" areas; in order to preserve the artwork for other people to enjoy it is important to keep your hands to yourself when in the galleries.
- To preserve the gardens and for safety, please do not climb on trees, railings, or fountains.
- Materials are important to all artists. Use all the materials and equipment in Art Connections and the studios properly and with care!
- Gum, candy, electronic games, toys, and phones are **not** allowed at camp. The Museum is not liable for any lost or stolen items.
- Dress Code - We want campers to be comfortable but safe during camp.
 - No short shorts or miniskirts.
 - Please wear closed back shoes, no flip flops.
 - This is art camp so be prepared to get a little messy; dress accordingly. We do provide smocks for messier projects.

Thank you for your cooperation in making Middle School Camp Cummer a safe and fun environment as well as a wonderful and exciting week for all!

Sincerely,
The Education Staff

Information for Parents



First Day of Camp

- On the first day of camp, please park in the parking lot across from the Museum on Riverside Avenue and walk your student to the north Education Entrance of the Museum under the gray awning.
- Check in your student at the desk and pick up your **Dashboard Plaque**.

What you need to bring: Lunch/Snack

- You must **pack a lunch, beverage, and morning snack** with needed eating utensils for your student every day. Label the lunch clearly with your student's name.
- Microwaves and refrigerators are not available for campers' use nor may they purchase food from the Cummer Café. We will not provide any food.
- You do not need to bring any art supplies or smocks. We will provide all art materials.

Drop-off/Pick-up Procedures

- For the rest of the week you will drop-off and pick-up your student at this same Education Entrance under the gray awning.
- Please follow the carpool route on the reverse side of the dashboard plaque both morning and afternoon.

Drop-off (AM)

- Remain in your car while a staff member admits your student into the Museum.
- Students will NOT be admitted into the Museum before **8:45 am**.

Pick-up (PM)

- If you arrive early for pick-up, please refrain from leaving your vehicle to retrieve your child before it begins.
- Pick-up begins promptly at **3:25 pm**.
- Any camper not picked up by **3:45 pm** will accrue a charge of \$5.
- For security reasons, please clearly display the dashboard plaque with your student's name in the window of your vehicle.

- Cars without dashboard plaques will need to present picture ID's and must either be listed on the permission form or have written consent from the student's parent/guardian.
- If you plan to carpool with other families, please inform staff in writing prior to the day of carpool.
- During extreme rain or any storm with active lightning, staff will hold students until it is safe to load. You may choose to park and walk up to retrieve your student during these times.

Early Pick-up

- Please give staff one day's notice if a student is being picked-up early during the week or if they will not be attending camp on Friday to help expedite the early pick-up process. You can either send a signed note with your student or respond to the "Welcome to Camp" email.
- Upon arrival, please check-in at the Art Connections desk with your dashboard plaque or Picture ID. Students cannot be released without one of these forms of identification. Please be prepared to wait a few minutes for staff to locate/ retrieve your student and gather their things. Last minute Friday afternoon pickups without prior notice will result in your student not receiving all of their work that day and you will need to pick up the artwork at another time.

Other

- You must have both the Registration Form and the Payment Form filled out to secure your spot for camp.
- Registration is not complete or binding until the Cummer Museum staff has reviewed the registration requirements and processed the payment.
- Refunds are not given for missed days of camp, nor do we prorate any weeks. Refunds are not given for any reason once registration is complete.
- Students who miss days will not be able to complete all projects.

Discipline

- Camp Cummer staff will treat each student with respect and set clear expectations and boundaries each day. Students are expected to show respect to their peers and staff, as well as treat the facilities and art materials with care.

- For students who experience difficulty with this structure, staff will work with the student and parents to create an individualized plan that meets the need of the student while ensuring the safety of other campers.
- Frequent disrespect for peers, staff, and rules will result in child's dismissal from Camp Cummer.
- Consequence Procedures:
 1. Warning
 2. Loss of privileges and phone call to parent/guardian
 4. Phone call to parent/guardian; removal from camp for the remainder of the summer